

Appendix – Mentorship Agreement

The Mentorship Program is sponsored and designed to enhance the professional development of the participants. Participation is strictly voluntary and without financial compensation. Please read the Disclaimer, Confidentiality, and Code of Conduct sections below. Signature signifies agreement that govern participation in the program.

Disclaimer

Mentors are volunteers - not experts or paid consultants. Mentors, PMI, the PMI Barcelona Chapter are not responsible for business, career, personal or other decisions made as a result of the mentoring relationship. Mentors give only insight from their experience, perspective, etc. Mentors do not make decisions for mentees. By entering into the Mentorship program, participants agree neither the PMI, PMI Barcelona, or other participants have any responsibilities liability for suggestions and or advice provided during the mentorship relationship.

To indemnify, defend, and hold PMI, PMI Barcelona Chapter, all elected officers and volunteers harmless against any loss, damage, expense, or cost, including reasonable attorney's fees, arising out of any claim, demand, or suit asserting any losses or damages pursuant to participation in the PMI Barcelona Mentorship Program including but not limited to claims involving the infringement and copyright, patent, trade secret, trademark, or proprietary right existing under the laws of Catalunya, and Spain, or any other country.

Confidentiality

Information (excluding contact information) provided by the mentor and mentee in applications to the PMI Barcelona Chapter may be shared to those mentorship participants selected to participate in the program.

The chapter will exchange the mentor's and mentee's name only after both parties have expressed interest in establishing the mentoring relationship. Information disclosed by mentors and mentees in the applications, in surveys, and any discussions will be reviewed only by the chapter mentorship program committee and appropriate chapter members. The individual results of surveys submitted to the chapter will be kept anonymous.

Code of Conduct

As the Mentor, to the following Code of Conduct, I agree to and I will (read and check boxes):

- Treat the Mentee with respect and sensitivity, while maintaining professional conduct.
- Keep any disclosure confidential unless the Mentee grants permission.
- Focus on providing knowledge and insight into the Project Management profession.
- Not assume the role of counsellor, regardless of issues brought to the table
- Support the Mentee in achieving their goals.
- Communicate with my Mentee at agreed upon times.

As the Mentee, to the following Code of Conduct, I agree to and I will (read and check boxes):

- Treat the Mentor with respect and sensitivity.
- Not ask or expect the Mentor to provide me with a job.
- Enhance my Project Management knowledge through the mentorship relationship.
- Keep any disclosure confidential unless the Mentor grants permission.
- Maintain professional conduct without expectation of friendship.
- Take the mentoring relationship seriously by meeting all commitments.
- Commit to achieving my goals.
- Communicate with my Mentor at agreed upon times.

Applicant Name: _____ Date: _____ (dd/mm/yyyy)

Signature: _____